

**For Internal / External Recruiting**  
Preference will be given to qualified internal candidates

**MOOSEHEART CHILD CITY AND SCHOOL, INC.**

September 6, 2018  
Position available: Immediately

**Residential Living:  
Home Aide**  
part time variable hours between 8 a.m. – 3 p.m. M-F  
(24-28 hours per week)  
Starting hourly rate is \$12.00 per hour

**Essential Functions:**

Under the direct supervision of the Community Consultant and Director of Residential, the Home Aide is responsible for providing a safe and caring home environment for the children in their care ranging from newborn to high school seniors. A Home Aide is responsible for taking children to doctor's appointments, running home errands, supervising sick children, light housekeeping, and other duties as assigned.

**Education, Knowledge, Skills, and Abilities Required to Perform the Job:**

1. 21 years of age or older
2. A High School diploma or equivalent is required.
3. Valid driver's license with no suspensions in the past 3 years.
4. Must complete pre-employment physical with TB and immunizations (TDap and MMR); fingerprinting; background check; and psychological testing.
5. Good physical and mental health
6. Have a demonstrated ability to work with children
7. Have the capacity to accept the supervision within the child care program and to relate constructively to authority.
8. Possess strong interpersonal skills and the ability to establish effective working relationships with other staff.

**Position is for 12 months on all school days (matches Batavia school year calendar) and summer (2 weeks off , 1 in June and 1 in August).**

Submit resumes or general application to: Krystal Rife, HR Generalist  
[krife2@mooseheart.org](mailto:krife2@mooseheart.org) or fax 630-906-3662